



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

February 20, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: David E. Janssen 
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

AMENDMENTS TO FOUR MEDICAL RECORDS CODING AND ABSTRACTING SERVICES AGREEMENTS (ITEM NO. 17, AGENDA OF FEBRUARY 24, 2004)

This is to advise your Board that I concur with Supervisor Yaroslavsky's motion on the subject agenda item.

Supervisor Yaroslavsky's motion will facilitate the resolution of issues related to medical records and abstracting staffing and contract services which have been in existence for several years. Specifically, the motion will require that my office together with County Counsel and the Departments of Human Resources and Health Services review the County's medical records coder classification and compensation specifications to determine if these specifications are factors contributing to the Department of Health Services' apparent inability to recruit adequate numbers of staff for these positions at the appropriate skill level. Our analysis of this issue will in turn assist in determining the long-term need for securing medical records coding staff services through either County employees, contract services, or both. In addition, the Supervisor's motion provides a process for ensuring that we do not have a gap in needed staffing services while this analysis is performed and the recommendations it produces are implemented.

For these reasons, I concur with Supervisor Yaroslavsky's motion and recommend that your Board adopt the motion.

DEJ:SRH
LS:os

c: Executive Officer, Board of Supervisors
County Counsel
Director and Chief Medical Officer of Health Services
Director of Personnel